

AGRI BUSINESS INCUBATION FOUNDATION IIT KHARAGPUR

Regd. Off. : IIT KHARAGPUR CAMPUS, KHARAGPUR, PASCHIM MEDINIPUR MIDNAPORE, WB 721302
CIN: U85300WB2021NPL243292

विज्ञापन सं./Advertisement No.: R/2023/04 Dated March 31, 2023

Indian Institute of Technology Kharagpur is an Institute of Eminence, is the first and largest in the chain of IITs engaged in teaching, research and development. The National Bank for Agriculture and Rural Development (NABARD) has sponsored establishment of Agri Business Incubation Foundation IIT Kharagpur (ABIF IIT Kharagpur) at IIT Kharagpur which will be a shared, professionally managed, science and technology infrastructure facility. The ABIF IIT Kharagpur, already run under Section 8 Company under Companies Act, 2013.

The Foundation invites online applications from the Indian Nationals for the following post on a contractual basis initially for a period of one (01) year which can be renewed yearly basis based on the evaluation of satisfactory performance. The period may be extended maximum upto five (05) years.

Sl. No.	Name of the post	No. of Vacancy	Consolidated Pay (per month)
1	Chief Executive Officer	1 (UR)	Rs. 1,20,000/-

The qualification, experience and age limit for the above post is as under:

Essential Qualification :

- First Class BE/B Tech in Agricultural Engineering/Food Technology/Mechanical Engineering /Chemical Engineering/Computer Science & Engineering/Information Technology from recognised Universities/Institute of repute with good track record.
- Master's in Business Administration (MBA) or PG Diploma of 02 years duration in Agri Business/ Rural Development/ Operations/ Technology Commercialization from recognised Universities/institute of repute with good track record.

Essential Experience : Minimum 3 years of working experience in Agri business sector / accelerator program in Level -11 of Pay matrix or equivalent salary.

Desirable :

- Ph.D. in Agricultural Engineering/Biotechnology/Food Technology/Mechanical Engineering/ Chemical Engineering/Computer Science & Engineering/ Information Technology from recognised Universities/Institutions.
- Experience in business mentoring with start up companies and knowledge in Intellectual Property. Good verbal and written communication skills. Strong command in computing, word-processing, data management and internet skills. Analytical skills, Leadership and Team player qualities are desirable.

Maximum age limit: Not exceeding 40 years.

General Instructions

1. Agri Business Incubation Foundation IIT Kharagpur, a Section 8 Company under Companies Act, 2013, the terms and conditions of appointment shall be governed accordingly to the regulations of Section 8 Company applicable for its employees.
2. **An application fee of Rs.500/- (Rupees five hundred only) by SC/ST/PwD/Women candidate and Rs.1000/- (Rupees one thousand only) by others should be paid through online portal (SBI Net Banking/Other Banks Net Banking/All Banks Credit Cards(Retail)/Rupay Debit Cards). The fee(s) paid shall not be refunded under any circumstances nor can the fee(s) be held in reserve for any other application or examination or selection.**
3. The Foundation reserves the right to relax experience in exceptional cases, or in the case of persons already holding analogous positions in a Centrally Funded Technical Institute/University/ Research Institution.



4. The Foundation also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
5. Degree/Diploma as referred above should have been awarded by a recognized University/Institute.
6. The candidate applying for the post should ensure that he/she fulfils the eligibility criteria for the post. His/Her admission to any stage of the selection process will be purely provisional subject to confirmation that he/she satisfies the prescribed eligibility criteria.
7. Mere eligibility will not vest any right on any candidate for being called for Interview. The decision of the Foundation in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection. Canvassing in any manner would entail disqualification of the candidature.
8. Persons employed in Government / Semi Government Organizations / Autonomous Bodies should submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' from present employer at the time of Interview. However, they should submit an undertaking to that effect. Direct application from such candidates will not be entertained.
9. Candidate should submit a certificate from the employer/competent authority that no vigilance/disciplinary case is either pending or contemplated against him/her.
10. The Foundation shall verify the antecedents/documents submitted by the candidate at the time of appointment or during the tenure of the service. In case, it is found that the documents submitted by the candidate are fake or the candidate has clandestine antecedents and has suppressed the said information, his/her service at the Foundation shall be terminated.
11. Foundation strives to have a workforce which reflects gender balance. Women candidates are encouraged to apply.
12. The Foundation reserves the right to call only the requisite number of candidates for Interview after shortlisting with reference to the candidate's qualification, suitability, experience, etc.
13. Incomplete applications or applications without self-attested copies of certificates/ testimonials or received after the last date are liable to be rejected.
14. Any dispute with regard to the selection/recruitment process will be subject to Courts having jurisdiction over Kolkata.
15. No TA/DA will be paid for appearing in the Selection Process.
16. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application i.e. **30.04.2023**
17. Candidates possessing requisite qualification and experience are required to **apply online** [<http://www.iitkqp.ac.in> >> **Quick Links >> Non-Teaching Positions**] on or before **30.04.2023**
18. Candidate are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made by the Foundation through e-mail only. Interview schedule will be e-mailed in due course to the candidates in their registered e-mail. No separate letter (hard copy) will be sent for this purpose. Further, for any updates, please visit website [<http://www.iitkqp.ac.in> >> **Quick Links >> Non-Teaching Positions**] regularly, for subsequent amendments, if any.
19. After successful online submission of application, a printout of the application form must be obtained. It will be required at the time of Interview. **NO HARDCOPY OF THE APPLICATION TO BE SUBMITTED.** The short-listing will be done only based on the documents uploaded at the time of online application.
20. **NO INTERIM ENQUIRIES WILL BE ENTERTAINED.**
If any problem is encountered during online application, please contact through phone: +91-3222-281017/18/19.

CEO (Offg.) and Director
Agri Business Incubation Foundation IIT Kharagpur